



Communities and Neighbourhoods Scrutiny Board (4)

Time and Date

10.00 am on Thursday, 20th February, 2020

Place

Diamond Room 2 - Council House

Public Business

1. **Apologies and Substitutions**

2. **Declarations of Interest**

3. **Minutes** (Pages 3 - 8)

(a) To agree the minutes of the meeting held on 23 January, 2020

(b) Matters arising

4. **Housing Development in the City** (Pages 9 - 12)

Briefing Note of the Deputy Chief Executive (People)

Representatives from Housing Associations and the Universities have been invited to attend for this item.

5. **Housing and Homelessness Update** (Pages 13 - 18)

Briefing Note of the Deputy Chief Executive (People) providing an update on:-

- Delivery of the Housing and Homelessness Action Plan
- Rough Sleeping
- Commissioning of Homelessness Support Contact

6. **Work Programme 2019-20 and Outstanding Issues** (Pages 19 - 22)

Report of the Scrutiny Co-ordinator

7. **Any other items of Public Business**

Any other items of public business which the Chair decides to take as matters of urgency because of the special circumstances involved.

Martin Yardley, Deputy Chief Executive (Place), Council House Coventry

Wednesday, 12 February 2020

Note: The person to contact about the agenda and documents for this meeting is Suzanne Bennett Tel: 024 7697 2299 Email: suzanne.bennett@coventry.gov.uk

Membership: Councillors F Abbott, N Akhtar (Chair), M Ali, R Ali, R Bailey, T Mayer, C Miks, R Thay, S Walsh

By invitation Councillors T Khan (Cabinet Member) and D Welsh (Deputy Cabinet Member)

Please note: a hearing loop is available in the committee rooms

If you require a British Sign Language interpreter for this meeting OR if you would like this information in another format or language please contact us.

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Coventry City Council
Minutes of the Meeting of Communities and Neighbourhoods Scrutiny Board (4)
held at 10.00 am on Thursday, 23 January 2020

Present:

Members: Councillor Abbott (Chair)

Councillor M Ali
Councillor R Ali
Councillor A Andrews (substitute for Councillor R Bailey)
Councillor R Thay
Councillor C Thomas (substitute for Councillor C Miks)
Councillor S Walsh

Employees (by Directorate):

People D Ashmore, J Crawshaw
Place S Elliot, G Holmes, M Rose

Apologies: Councillors N Akhtar ,R Bailey, L Kelly, C Miks, and T Mayer

Public Business

29. Appointment of Chair

Cllr Abbott was appointed by the Board as Chair for the meeting (in accordance with Part 2 D 9.2 of the Constitution).

30. Declarations of Interest

There were no declarations of interest.

31. Minutes

The Minutes of the meeting held on 19th December, 2019 were agreed and signed as a true record.

Further to minute 25/19 'Recycling Performance in Coventry' and 26/19 'Update on Recycled Road Surface Materials in Coventry' the recommendations made by the Scrutiny Board had been sent to the Cabinet Member for City Services.

32. Outcome of Christmas Waste Collection 2019

The Scrutiny Board considered a presentation of the Deputy Chief Executive (Place) which they had requested, to provide an update on the outcome of the Christmas waste collection 2019 (minute 25/18 refers).

The presentation covered:

- Background information including the different bank holidays and closure days each year
- Waste collected this year and costs
- complaints
- challenges including delivering calendars and bags and staffing during non-contracted hours
- communication
- 2020 considerations

The Scrutiny Board questioned officers on aspects of the presentation including: -

- Formal and Informal complaints received via Councillors and directly to officers
- Staff volunteering
- Agency staff
- Essential waste services staff working hours
- Benchmarking with neighbouring authorities
- Costs including reputational damage
- Closure week in waste different to other council closure days
- Communication
- Managing expectations of residents
- Options to consider for Christmas 2020

Members were reassured that all staff including agency staff were trained and issued with equipment and worked hard to catch up with the 14 rounds that were short on the Monday 30th December, 2019.

The Board thanked staff for their responsive and proactive communication and for working hard to catch up with the collection of waste following the Christmas closure.

RESOLVED that the Scrutiny Board recommends

- 1) **The Cabinet Member for City Services identify a new process to understand the full extent of the complaints/compliments about waste collections which would include contacts from residents to councillors and officers not just the formal complaint process through customer services. This should be an all year-round process and not just for complaints over the Christmas period.**
- 2) **Consider a wide range of options in preparation for Christmas 2020 including:**
 - a. **no refuse collection for that week and providing extra bags,**
 - b. **using agency staff entirely to deliver the service over that week,**
 - c. **a review of contractual requirements for staff over the closure week**

33. **Temporary Accommodation Charging Policy**

The Scrutiny Board considered a briefing note of the Deputy Chief Executive (People) which detailed progress made with the Temporary Accommodation Charging Policy Consultation. Appended to the briefing note were the Temporary Accommodation Charging Policy pre-consultation draft, key changes, Equality and Consultation Analysis and the Consultation Survey.

On 5th January 2020 there were a total of 689 households living in Temporary Accommodation (TA) provided by Coventry City Council: 390 were families with dependent children (lone and two parent families) and 285 were single people or childless couples. Temporary Accommodation used by the Council includes: Bed and Breakfast and hotels, hostels, private rented homes and Housing Association homes.

The majority of households placed into TA do not currently contribute towards the rental and Council Tax costs or the utilities (gas, water and electricity) they use. The Council also meets the full cost of storage of personal belongings. The Housing and Homelessness service reported an overspend of £3 million in 2018/19, despite an additional £2.7 Million of resource. This overspend was set to increase unless the Council undertakes a range of activities to both reduce spend and increase income.

The Council were currently consulting upon the introduction of a 'Temporary Accommodation Charging Policy'. The proposed policy contained the following elements:

- Utilities and Council Tax: Making households in Temporary Accommodation responsible for the Council Tax and the utilities they used.
- Storage: Households in temporary accommodation would pay to store their belongings.
- Licence Fee: Households who were not entitled to full housing benefit because they work and/or have 'excess income' would be asked to make an affordable contribution towards the rent, through a licence fee.

If the policy, as it currently stands, was approved it was projected that the Council would save £400,000 per year through households paying for the utilities they use; £163,000 per year through households paying for their own storage and between £200,000 and £220,000 through the introduction of a licence fee (this was dependent on the preferred licence fee charge – a question in the consultation survey).

In addition to the economic case for change, a key policy outcome was that single people and families were tenancy ready by the time they move out of Temporary Accommodation and into Permanent Accommodation. To do this the Council would look to:

- Focus on independent living – single people and families would be able to manage their money effectively by the time they leave Temporary Accommodation
- Provide Appropriate Support - Where single people and families experienced financial budgeting difficulties support would be provided through the recommissioned homeless support service
- Only charge proportionately - charging would be based upon what people could pay; the Council would not charge indiscriminately.

The main reason for homelessness for households owed a duty in Coventry was “Family no longer willing or able to accommodate” (18%), “Ending of an Assured Shorthold Tenancy by a private landlord” (15%) and “domestic abuse” (11%). Rent arrears as a contributory factor to homelessness was not recorded in every case; it was only recorded as a sub-category in some reason for homelessness categories (e.g. end of Private Rented Tenancy). In these circumstances and where the field had been completed 17% had disclosed rent arrears.

Given the lack of reliable data around rent arrears as a contributory factor to homelessness, and any financial difficulties faced by households more widely, the full extent to which the introduction of a Temporary Accommodation Charging Policy may impact those in financial hardship cannot be easily identified using data sets, alone. An initial equalities impact assessment had been carried out which explored the potential financial hardship that some individuals or groups may experience in detail and was contained in the appendix.

Pre-consultation listening sessions took place in November 2019 with a wide range of third sector service providers who worked with homeless households to help understand any potential impact but also to help in the development of the draft policy and the consultation approach. The consultation had been designed to provide the Council with a richer picture around the impact and benefits the policy may have, which included how it could exacerbate the financial difficulties some households may be experiencing. The feedback received would be considered throughout analysis and solutions explored, such as the use of Discretionary Housing Payments and advice services.

The consultation started on 13th December 2019 with the publication of an online survey on the Let’s Talk engagement platform, a copy of the survey was appended to the report, the consultation would end on 7th February 2020.

Households in Temporary Accommodation were informed of the consultation on this date through letter and email (in cases where email addresses had been disclosed). Households in TA were given the option to have their say via an online survey on the ‘Let’s Talk’ website and/or through a focus group. On 7th January 2020 there were total of 75 responses to the online survey, the majority came from Coventry Residents (44%) and Coventry City Council Employees (36%). People living in Temporary Accommodation made up 13.3% of respondents which was only 1.45% of all households living in Temporary Accommodation. In addition, no one living in Temporary Accommodation had expressed an interest in attending a focus Group. In order to increase the number of responses, the following activities were planned:

- Visiting Officers working with homeless people would take out flyers and surveys with them to spread awareness of the consultation and respond to any queries.
- Many of the families who work with an ‘excess income’ (and therefore most likely to be impacted) were being temporarily accommodated in Caradoc Hall. Flyers were being placed in Caradoc Hall and Officers would discuss the consultation with all new residents at the point of letting.
- A focus group was being organised with survivors of domestic abuse, in partnership with Coventry Haven, to enable survivors to ask questions and have their say in a safe environment.

The Scrutiny Board discussed with the officers present the following:

- Affordability
- Ratio of accommodation used
- Reducing barriers to responding to the consultation
- Reviewing the Policy following implementation
- Financial pressure and other ways to reduce costs
- Supporting people to leave temporary accommodation
- Utility charges and pre-payment meters

RESOLVED that the Scrutiny Board support the proposals and recommends that

- 1) consideration be given to options other than pre-payment meters for utilities payments**
- 2) a report back be considered later next year following the consultation and implementation at an appropriate time**

34. Communities and Neighbourhoods Scrutiny Board (4) Work Programme and Outstanding Issues

The Scrutiny Board received and noted their Work Programme for 2019/20. Members requested that the update on speed enforcement cameras remain on the agenda for consideration this municipal year.

35. Any Other Items of Public Business

There were no other items of urgent public business.

(Meeting closed at 12.00 pm)

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Coventry City Council

Briefing note

To: Communities and Neighbourhoods Scrutiny Board (4)

Date: 20th February 2020

Subject: Housing Development in the City

1 Purpose of the Note

- 1.1 This note will give an update on the development of new social housing in Coventry. It will also provide an update on student accommodation in the city and the impact on the Private Rented Sector and voids across the city as well as an update on fire safety in high rise buildings.

2 Recommendations

- 2.1 Communities and Neighbourhoods Scrutiny Board is recommended to:
1. Note the information contained within this report; and
 2. Identify any further recommendations for the Cabinet Member

3 New Social Housing in the City

- 3.1 The Local Plan, which was adopted in December 2017, requires that 25% of new housing on sites in excess of 1 hectare or 25 units are available for affordable housing either as Social / Affordable Rent or Intermediate Tenure, including Shared Ownership. The split between the rent and home ownership is determined by reference to the amount of existing social housing in the area such that in areas of low concentrations of social housing the ratio of Social / Affordable Rent to Intermediate Tenure will favour Social / Affordable Rent and in areas of high concentration of social housing the ratio will favour Intermediate Tenure.
- 3.2 Most affordable housing developed via this route, and certainly the rent, will be transferred to a Registered Provider currently working in the city. Developers usually offer these properties to RPs, which then bid for them on a competitive basis. Social / Affordable Rent can only be provided by an RP or a Local Authority, so these properties must be transferred by the developer to an RP. Intermediate Tenure properties can include Shared Ownership, which would also transfer to an RP, but could also be provided as Discount Market Sale, Shared Equity or Intermediate Market Rent, all of which could be offered directly by a developer.
- 3.3 Most Registered Provider new development is funded by Homes England (HE). One of the requirements of HE is that the rent charged should be Affordable Rent ie up to 80% of market rent including service charge. In some areas, RPs can obtain funding from HE for Social Rent, but Coventry is not one of these areas. Social Rent is determined on the basis of a formula that takes account of local incomes. It is lower than Affordable Rent in many areas, including Coventry. It can be delivered as a requirement in the Section 106 planning agreement, as is normally the case in Coventry except when 100% of the units are to be developed as affordable housing.

3.4 The following table shows the number and tenure of affordable homes provided in Coventry since 2015.

Year	Affordable Rent	Social Rent	Shared Ownership	Total
2014/15	278	22	48	348
2015/16	45	68	1	114
2016/17	159	72	123	354
2017/18	131	40	33	204
2018/19	246	27	36	309
Total	859	229	241	1,229

3.5 In addition to these units, there has been a very limited number of other affordable dwellings produced, mostly discount market sale, though none in the last 3 years. These are built by developers and sold at a discount of 25% below market value to first time buyers. The discount remains in perpetuity with an obligation to sell to first time buyers who could not otherwise afford to buy a property. The properties will benefit future first time buyers.

4 Development by Registered Providers

4.1 There are several Registered Providers currently operating in Coventry:

1. Citizen (formerly Whitefriars)
2. Orbit
3. Midland Heart
4. Stonewater
5. Optivo
6. Accord

4.2 Citizen is the largest RP, having taken over all the Council's stock, as Whitefriars Housing Association, in 2000. Because of this, it is also the most active in development, with a varied programme of new build and the conversion of existing, out of date sheltered housing and storage rooms in schemes to 13 new flats to Affordable Rent.

4.3 There are currently 57 units on site, with a further 175 units in the pipeline due to go on site soon. This pipeline includes development on 12 redundant garage sites across the city. These are all still subject to the outcome of local consultation and planning. Assuming that these developments can proceed, the schemes will be completed by April 2021, most before the end of March 2021. There is a programme for the development of further garage sites over the next few years, subject to the same requirements of consultation and planning approval. The garage sites will all be modular construction owing to the restricted nature of the sites. Citizen has already developed two modular houses in Littlethorpe, Willenhall.

Citizen is developing 36 houses on Almond Tree Avenue in Wood End. These will be on site in March 2020 with completions between March and May 2021.

4.4 Orbit has completed 24 units on its Grange Road development since the beginning of this financial year, These units consist of 10 for shared ownership and 14 for Affordable Rent, including two 5b8p houses and one 6b9p house.

- 4.5 Optivo has completed 79 houses in two stages on the site of the former Eburn School on Deedmore Road over the last year. These consist of 52 houses for rent and 27 houses for shared ownership.
- 4.6 Midland Heart has had no handovers in Coventry in the current financial year but had 23 handovers on the Kingfield Road development in 2018/2019.
- 4.7 The Local Plan sets out the Council’s requirement for 25% affordable housing on sites over 25 units or one hectare. This is set out in the Section 106 Planning Agreement for each site. Developers are required to offer the affordable housing to one of the Registered Providers named in the agreement, those named above, or to recommend another RP if they cannot reach an agreement. However, over the last two years or so, RPs have become less prepared to take on Section 106 properties, as they have little control over the standards of the properties and service charge for the estate. Furthermore, RPs are reluctant to take on sites with fewer than 25 units of affordable housing, which will only be built on larger sites. The Council could accept an alternative provision for for example 100% Intermediate Tenure for the affordable housing or a commuted sum in lieu of properties but each site will need to be considered on its merits.

5 Student Accommodation Update

5.1 The table below shows expected completions of purpose build student accommodation since 2017/18:

Dwellings Equivalent	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
Completed	0	820	3,209	34	29	17
Under Construction		2,435				
Not Started		1,082				

Note: The figures provided in italics (2019/20 onwards) are anticipated completions based on the Purpose Built Student Accommodation (PBSA) that has planning permission – beyond 2022/23 the figure reverts to 0. The figures do not include any sites that could potentially come forward as PBSA and/or have not yet been granted planning permission as of 31st March 2019.

- 5.2 There has been a considerable increase in the amount of new bespoke student accommodation in the City over the last couple of years. The Council does not have a great deal of data on student accommodation generally, but the table above shows completions of new blocks in the city. There is still more accommodation with current planning permission.
- 5.3 This will inevitably have some impact on the housing market generally, potentially freeing housing accommodation currently occupied by students for family use again. However, landlords are upgrading some HMOs to make the rooms en-suite in order to compete with the higher quality, new accommodation blocks.
- 5.4 Although this would seem to be a likely result, there is only anecdotal evidence of the impact on the housing market and research is needed in order to ascertain the actual position. In any event, research is necessary as planning committee members need up to date evidence in order to properly consider new applications for accommodation, either bespoke new build or further conversions to HMOs. This research may need to be externally commissioned. Organisations such as Birmingham City University, could be commissioned as it has a housing research function, which may give a degree of independence.
- 5.5 Students are less inclined to travel very far to campus now, particularly as new, better located accommodation is available close to Coventry University campus. It is probable

that this will not have such a great effect on more easily accessible districts like Stoke. There is less purpose built accommodation available in close proximity to Warwick University campus although it is both planned and under construction.

6 Fire safety in high rise flats

- 6.1 The terrible fire at Grenfell Tower highlighted the problems faced by residents and landlords in high rise residential blocks. The problem at Grenfell appears to have been as a result of the type of cladding fixed to the building that allowed the fire to spread behind the panels, with tragic consequences.
- 6.2 Immediately after the fire, all Local Authorities took action to ensure the safety of high rise blocks in their district. Most of the residential tower blocks in Coventry are owned by Citizen, which was contacted about the fire protection and cladding in its buildings. None of the other RPs in the city own taller blocks of flats. Citizen reported at the time that none of its buildings were clad in the same type of material as Grenfell Tower and, therefore, did not pose the same level of risk.
- 6.3 Coventry CC is working with Stef and Philips in using Caradoc Hall, a residential tower block of 120 one bed and studio flats in Henley Green. The Council is using 102 of these units as temporary accommodation for homeless families. The building has been fully modernised and Stef and Philips introduced a sprinkler system to ensure a greater degree of fire safety in the building. They have also ensured the complete fitting of fire doors, new alarm systems and have sealed air gaps between the flats. Prior to use the building was inspected and signed off by the Fire Service and in independent risk management and health & safety agency. Caradoc Hall is constructed of solid concrete and does not have external cladding as used at Grenfell Tower.

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Coventry City Council

Briefing note

To: Communities and Neighbourhoods Scrutiny Board (4)

Date: 20 February 2020

Subject: Housing and Homelessness Update

1 Purpose of note

- 1.1 To provide an overview update to Scrutiny Board on progress made in delivering the Housing and Homelessness Strategy and Action Plan
- 1.2 To provide a more detailed update specifically on progress made to tackle Rough Sleeping and the commissioning of Homelessness Support Contracts.

2 Recommendations

- 2.1 Communities and Neighbourhoods Scrutiny Board (4) are recommended to consider the updates and progress outlined in this report and identify appropriate recommendations for the Cabinet Member for Communities and Housing.

3 Rough Sleeping update

- 3.1 In Spring 2019 Coventry City Council secured funding from MHCLG through the Rough Sleeping Initiative (RSI) to employ a Rough Sleeping Coordinator and two outreach workers; one based with the Migrant & Refugee Centre and having a remit to work with those who have no recourse to public funds. The team have been working to deliver the new Rough Sleeping Strategy that was agreed by Cabinet in December 2019.
- 3.2 Previously in Coventry many agencies were supporting rough sleepers independently and were fragmented from each other. The team have worked hard to bring people into shared space to ensure a joined up and co-ordinated approach. The team work daily with The Salvation Army Rough Sleeper team and The Arc based at 'Steps for Change' in the City Arcade. Other close partners include Crisis Skylight, Change, Grow Live (CGL), The Cyrenians, WM Police, DWP, Council street cleansing and enforcement teams, Langar Aid House, Coventry Winter Night Shelter, Jesus Centre, the probation service, Coventry Comfort Carers, Turnaround and Kairos.
- 3.3 During the first six months of operating the team have got to know the individual rough sleepers and their needs as part of a coordinated case-management approach whilst building rapport with them individually. A requirement of the RSI funding is that councils undertake unofficial counts every two months as well as the formal annual count in November. The outcome of these counts is below:

July 2019	– 58 people sleeping rough
September 2019	– 42 people sleeping rough
November 2019	– 24 people sleeping rough (official annual count)
January 2020	– 20 people sleeping rough

The above numbers are snapshots on a particular night, but the team estimate that about 200 individuals may have slept rough in Coventry at some during 2019.

- 3.4** Since July 2019 the team has helped accommodate 45 rough sleepers directly with a further 16 accommodated as part of the Housing First pilot. Of these 45 individuals 43 of them have not returned to sleeping rough. The team have also supported 18 rough sleepers who had no recourse to public funds to gain settled or pre-settled status, thus entitling them access to public services. The Rough Sleeper Action Group has been recently established with partners supporting people to move on by discussing the current most entrenched rough sleepers in the city in order to find individual solutions to resolve their issues.
- 3.5** In late 2019 the team secured additional funds from MHCLG to provide short term stays for those who were between temporary accommodation and Housing First flats to avoid them returning to the street for periods while between properties. Recognising the team's progress, further funding of £464,899 has been secured for 2020/21 and includes extending the current fixed term contracts, 4 additional outreach workers, a part time nurse, personalised budgets and fund for additional beds. This new funding will enable the team to build on their success to date and work with a greater number of rough sleepers in 2020 to get people off the streets.

4 Commissioning of Homelessness Support Contracts update

- 4.1** In 2019 Cabinet approved the recommendation to redesign and re-procure all current housing and homelessness commissioned provision. This decision recognised the complex and specialist nature of providing good quality floating and accommodation-based support services and the need to move away from support only being available once people were in crisis.
- 4.2** As such, each of the lots in the new contracts are based on the positive pathways approach which provides a holistic framework including universal prevention, targeted prevention and early help, crisis prevention and relief (with floating support), specialist accommodation for move-on and recovery, and sustainable housing supply.
- 4.3** Coventry City Council has now awarded the four contracts for the provision of housing related support services. The initial contract period is 01/04/20 – 31/03/23 with possible extension periods.
 - Lot 1 - Awarded to The Salvation Army for complex needs supported accommodation and assertive outreach.
 - Lot 2 - Awarded to People, Potentials, Possibilities (P3) for family's floating support.
 - Lot 3 - Awarded to St Basil's for young peoples (18-25) supported accommodation and floating support.
 - Lot 4 - Awarded to People, Potentials, Possibilities (P3) for older singles (over 25) floating support.
- 4.4** The service is currently working through mobilising the contracts and is on course to go-live in April 2020 as planned. Part of this mobilisation includes possible TUPE implications for contracts 2 and 4 and the new providers are in discussion to complete this. Contracts 1 and 3 were won by the incumbents; and though the new services are different to the existing services there will be minimum disruption in terms of transition.
- 4.5** Performance indicators, monitoring and contract management provisions have been included in the contract specification/conditions for all of the contracts. The team are currently working through mobilisation including defining and agreeing criteria and referral routes into the services. All four services will go live on Monday 6 April 2020.

5 Strategy and Action plan update

5.1 Below is a brief update on key areas of work related to the delivery of the Housing and Homelessness Strategy and Action plan.

Area of work	Progress	Next steps
Operational data	Data on temporary accommodation now confirmed accurate with daily reconciliation and checks. Data and reporting across the service has improved significantly.	Continue to develop projections to understand future accommodation need (by number of properties, size and support needs).
Review Homefinder Allocations Scheme	Engagement with Registered Providers and staff has continued. Public consultation survey has closed with 486 responses. Cabinet approval sought on 18 th February.	Work with registered providers on implementation in Autumn 2020.
Procure ICT case management system	Providers will be evaluated between now and April 2020. The new system will deliver a unified case management system across all Homelessness teams.	Select and award for the new system and begin the technical implementation. This is intended to go live in Autumn 2020.
Reduce cost of expensive Temporary Accommodation	Households have been consistently moved from more expensive accommodation to higher quality and lower priced accommodation over the past year. Reduction in costs across providers of TA is in excess of £1m per year.	Further reduce costs and use of expensive TA as we move clients into more suitable Council-led schemes such as Caradoc Hall, family property acquisitions and future property projects.
Reduce use of B&Bs for families	All families moved out of B&B accommodation into more suitable placements. No families placed by Housing team into B&Bs for more than a few days in emergency since September 2019.	Maintain this achievement and work with services across the Council to end the use of B&B where their duties are owed.
Property acquisitions	Close to letting 3 properties that have been acquired directly by the Council for use as temporary accommodation for larger families.	Further two properties currently being worked on and brought up to standard – intention to let all properties by end March 2020.
Refurbishment properties	18 properties have now been let and families moved in. These are a higher standard and much lower cost compared to previous properties used as TA.	Further properties awaiting letting dates with Citizen. 13 additional properties have been identified and will be let by April 2020
Caradoc Hall	Completion of the Lease including Fire Safety Strategy. Significant refurbishment works including fitting of a sprinkler system and fire doors have all been completed and independently inspected.	Council's Housing and Homelessness team will continue to work closely with the building manager's Housing Team to maintain over 90% occupancy in the building.

	Families started to move in before Christmas and the building is now fully let.	Projected annual saving of £1.1m
Discharge Homeless Duty into the PRS policy	Reviewed and updated policy has been completed. Updates reflect changes to legislation and the code of guidance.	Team will continue to offer private rented sector accommodation where they can make a suitable offer.
Temporary Accommodation charging policy	Proposals to charge households a fair contribution towards their accommodation costs have been consulted upon.	At time of writing consultation responses are being considered with intention to formulate recommendations for Cabinet in March.
Frontline operational plan	Plan developed to increase the performance of the frontline service, especially to increase the total number of homelessness preventions.	Monitor impact of planned changes to appointment processes, triage process and referral pathways.
Exploring alternative TA provision	Proposal being developed for new Council provision for single homeless people. Potential proposals indicate this could save money and improve outcomes for clients by providing more suitable accommodation and greater support.	Work up detailed business case for proposals including financial, legal and property management considerations. Outline proposal will be presented to Cabinet and Council seeking approval.

Housing Advisers Programme	Successful bid for LGA grant money to fund research and development to increase the number of affordable permanent homes in the city. Could see investment into existing development fund, housing company, partnership with Registered Provider or similar.	Work with appointed provider, senior members and officers to determine best mechanism for delivery of housing.
Frank Walsh House	44 bed ex-sheltered scheme home owned by Citizen which is currently being refurbished to accommodate homeless families.	Refurbishment should be completed and the building open in April 2020. Projected annual saving of £0.5m

Names

James Harrison

Sophie Hall

John Toman

Job Titles

Programme Manager – Transformation

Commissioning Manager – Housing and Homelessness

Rough Sleeping Coordinator

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Agenda Item 6

Communities and Neighbourhoods Work Programme 2019-20

Last updated 10/02/20

Please see page 2 onwards for background to items

11th July 2019
- Highways Infrastructure Asset Management Plan - Housing and Homelessness Update
19th September 2019
- Flood risk management and drainage update report - Preparations for Christmas Waste collections 2019 - Fly-tipping
14th November 2019 (moved from 21st)
- Social Housing Allocations (Coventry Homefinder Review) - Rough Sleeping Strategy
19th December 2019
- Recycling Update - Improving Recycling rates in Coventry - Recycled Road Surface Materials
23rd January 2020
- Temporary Accommodation Charging Policy - Outcome of the Christmas Waste Collection
20th February 2020
- Housing and Homelessness Update - Housing Development in the City
26th March 2020
- Average Speed Enforcement Cameras in the City Progress Update. - Safer Speed City
2020-21
Housing Development Infrastructure City Centre Parking Street Cleansing Social Housing Supply Public Realm work Residents Parking Zones Electric Vehicle Charging Homelessness Strategy progress Planning in Coventry Temporary Accommodation Charging Policy Flytipping Surveillance Project – Autumn 2020 - Traffic Lights in the City - Ignite Programme - Temporary Accommodation Charging Policy

Date	Title	Detail	Cabinet Member/ Lead Officer
11th July 2019	- Highways Infrastructure Asset Management Plan	That the Highway Infrastructure Asset Management Plan be considered by Scrutiny prior to its formal consideration and adoption by Cabinet. To include the risk management policy and an update on maintenance of the Ring Road.	Neil Cowper Danny Rawle Cllr Hetherton
	- Housing and Homelessness Update	To include update on the Housing and Homelessness Strategy and the Homelessness Reduction Act and Housing First.	David Ashmore Jim Crawshaw Cllr T Khan
19th September 2019	- Flood risk management and drainage update report	An annual update on the flood risk management programme	Tracey Cowley Cllr Hetherton
	- Preparations for Christmas Waste collections 2019	To scrutinise plans for the Christmas Waste Collection.	Andrew Walster Sarah Elliot Cllr Hetherton
	- Fly-tipping	To receive an update on fly-tipping rates in the city and measures being taken to dissuade fly-tipping.	Craig Hickin Cllr AS Khan
14th November 2019 (moved from 21st)	- Social Housing Allocations (Coventry Homefinder Review)	To consider the supply and allocation of social housing, including supporting potential foster carers to provide extra bedrooms for LAC, an issue referred from SB2.	Jim Crawshaw Adrienne Bellingeri Cllr T Khan
	- Rough Sleeping Strategy	Scrutiny to comment as part of the consultation process with a Cabinet report due on 10 th December	Jim Crawshaw Cllr T Khan
19th December 2019	- Recycling Update	To look at proposals for a new recycling plant	Andrew Walster Cllr Hetherton
	- Improving Recycling rates in Coventry	To look at what is being done to improve recycling rates in Coventry	Andrew Walster Cllr Hetherton
	- Recycled Road Surface Materials	To find out progress on the current trial following from the item on the 19 th December 2018	Neil Cowper Cllr Hetherton

Communities and Neighbourhoods Work Programme 2019-20

Date	Title	Detail	Cabinet Member/ Lead Officer
23rd January 2020	- Temporary Accommodation Charging Policy	To enable SB4 to input into the consultation on TAC Policy and feedback on the themes of the consultation documents received to date.	David Ashmore Jim Crawshaw Cllr T Khan
	- Outcome of the Christmas Waste Collection	To update on the outcomes of the Christmas Waste Collection.	Andrew Walster Sarah Elliot Cllr Hetherton
20th February 2020	- Housing and Homelessness Update	The report will update on activities to reduce Rough Sleeping, the Commissioning of Homelessness Support Contracts and progress on the Housing and Homelessness Strategy and Action plan .	Jim Crawshaw Cllr T Khan
	- Housing Development in the City	To invite Housing Associations and University representatives to update on the housing being built in the City and the impact of purpose built student accommodation on homes available in the city.	Jim Crawshaw Cllr T Khan
26th March 2020	- Average Speed Enforcement Cameras in the City Progress Update.	To look at the effectiveness of ASE Cameras following a 12-months after implementation on Ansty Road and London Road. To include a representative from WMP	Joel Logue
	- Safer Speed City	Following consideration of the draft criteria for a policy the Board requested to receive the Cabinet Member report with the final policy	Joel Logue
2020-21	Housing Development Infrastructure	To look at proposals for planned housing developments and infrastructure. Specifically, to look at the timetabling of these developments and associated roads and infrastructure which will be required to support population growth and movement. To seek assurances that infrastructure will be in place before homes are occupied.	Colin Knight/ Mark Andrews
	City Centre Parking	To look at city centre parking at an appropriate time including the Restricted Parking Zones.	Colin Knight
	Street Cleansing	To look at street cleansing in the City in preparation for City of Culture 2021.	

Date	Title	Detail	Cabinet Member/ Lead Officer
	Social Housing Supply	To look at how the Council can support social landlords to build social housing. Also to cover progress on a social landlords forum	
	Public Realm work	To consider plans for work to improve the public realm, including budgets	Andrew Walster Cllr Hetherton
	Residents Parking Zones		
	Electric Vehicle Charging	A review of the installation and usage of electric vehicle charging points across the city	Colin Knight Cllr O'Boyle/ Hetherton
	Homelessness Strategy progress	Temporary Accommodation Charging Policy, Discharge into the Private Rented Sector, Rough Sleeping Strategy	
	Planning in Coventry	To look at the planning process in Coventry	
	Temporary Accommodation Charging Policy		Jim Crawshaw Cllr T Khan
	Flytipping Surveillance Project – Autumn 2020	At their meeting on 19 th September, the Board received a report on a pilot project for surveillance of flytipping hot spots. Members requested evaluation information when available	Craig Hickin Martin McHugh
	- Traffic Lights in the City	To receive an update on the traffic light replacement programme, with a particular focus on the use of sensors to improve traffic flow.	Ben Gray
	- Ignite Programme	This is a 5-year programme which is coming to a close – Members have requested an update on the work and the outcomes from the programme. The project has appointed an evaluator so they will report	Jane Moffett, Sue Frossell Emma Bates/ Sue Bent, Coventry Law Centre, Grapevine
	- Temporary Accommodation Charging Policy	Following their consideration of the draft policy, the Board requested a progress report following acceptance and implementation of the policy	Cllr T Khan Jim Crawshaw